

Room	Size sq. ft.	Setup/Equipment	Optimal Occupancy	Smoky Valley Hourly Rate		Non-Smoky Valley Hourly Rate		Non-Smoky Valley: Business / Corporate Hourly Rate	
				*During Business Hours	*After Business Hours	*During Business Hours	*After Business Hours	*During Business Hours	*After Business Hours
Club Room (ground level) Ideal space for mixers, showers, lectures, breakout space and small, casual gatherings	880	Setup: lounge-style, crescent and full banquet, square, u-shape Equipment: lounge chairs, lectern, round, rectangle, high-top tables, 40 chairs, smart TV with HDMI connections	Banquet: 40 Classroom: 40 Max: 65	\$12	\$24	\$36	\$60	\$42	\$72
Solrum (ground level) Swedish for Sun Room	300	Setup: large conference table with 10 office chairs (Chairs can be added to accommodate additional seating.) Equipment: smart TV with HDMI connections	Conference: 12 Max 15	\$5	\$10	\$10	\$20	\$15	\$30
Banquet Hall (ground level) Ideal space for large or small conferences, formal banquets, lectures, weddings and receptions.	3600	Setup: square, U-shape, classroom, crescent and full banquet, built-in bar Equipment: state-of-the-art A/V, projector, screen, hand-held wireless mics, lavalier mic, lectern, round, rectangle, high-top tables, 200 chairs	Banquet No dance floor: 200 With dance floor: 150 Classroom: 170 Max: 300	\$40	\$180	\$50	\$260	\$66	\$300
Catering Kitchen (ground level)	450	Equipment: dinner plates, salad plates, dessert plates, silverware, glassware, chaffers, serving utensils	5	\$30	\$50	\$60	\$100	\$112	\$150

Room	Size sq. ft.	Setup/Equipment	Optimal Occupancy	Smoky Valley: Resident, Non-Profit, Business Hourly Rate		Non-Smoky Valley: Resident, Non-Profit Hourly Rate		Non-Smoky Valley: Business Hourly Rate	
				*During Business Hours	*After Business Hours	*During Business Hours	*After Business Hours	*During Business Hours	*After Business Hours
The Loft (2nd Level) Ideal space for small casual gatherings, breakout space	230	Setup: lounge-style Equipment: lounge chairs, lectern, high-top tables, smart TV with HDMI connections	Conference: 8 Max 10	\$5	\$10	\$5	\$12	\$15	\$22
Board Room (2nd Level)	410	Setup: large conference table with 10 office chairs (Chairs can be added to accommodate additional seating.) Equipment: smart TV with HDMI connections	Conference: 12 Max 15	\$5	\$10	\$10	\$20	\$15	\$30
Dansstalle (2nd Level) Ideal space for large or small conferences, formal banquets, lectures, weddings and receptions.	6,360	Setup: square, u-shape, classroom, crescent and full banquet, bar Equipment: lectern, customizable bar, round, rectangle, high top tables, 330 chairs	Banquet: No dance floor: 330 With dance floor: 250 Classroom: 350 Max: 400	\$50	\$240	\$55	\$340	\$77	\$380

Drink Station is available upon request for \$50. See rental form for details.

Room rental rate is based on type of event, space needed, day, time and user; rentals require \$50 setup fee for events with 1-100 attendees and \$100 setup fee for events with more than 100 attendees.

Catering and after-hours reservations requires two-hour rental minimum. An additional cleaning/maintenance fee may apply if food or beverages are served. Rates listed above do not include setup fees.

If reservation exceeds \$100, 50% of the total and an additional \$100 refundable damage deposit is required to guarantee the reservation. Reservation is guaranteed only upon confirmation and payment

J.O. SUNDSTROM

CONFERENCE CENTER

Business Hours:
 Monday-Friday: 8 a.m.-5 p.m.
 Saturday: Closed
 Sunday: Closed

*Rates are subject to change.
 For more information:
 785.227.2015,
www.sundstromevents.com