



Bride:
Groom:
Coordinator:
Date Reserved:

Phone & Email:
Phone & Email:
Phone & Email:
Guest Count:

Pricing			Initial	Items Selected	
Site Fee	<i>Mon. - Thurs.</i>	<i>Fri. - Sun.</i>			Site Fee Includes:
	\$2,000.00	\$3,500.00			Shared Drive File: Planning, organization, & communication
20x40 Tent + Setup	\$1,500.00	\$1,500.00		<input type="checkbox"/>	60 Day Review
20 x 29 Tent + Setup	\$1,000.00	\$1,000.00		<input type="checkbox"/>	30 Day Review
20 x 29 Tents + Setup	\$1,000.00	\$1,000.00		<input type="checkbox"/>	Vendor Prep tour
Dance Floor	\$1,200.00	\$1,200.00		<input type="checkbox"/>	Rehearsal, Volunteer tour, & Advance Supply Drop Off
<i>total</i>	<i>\$6,700.00</i>	<i>\$8,200.00</i>			12 hour access: Setup; Ceremony & Reception
	<i>Half</i>	<i>Full</i>			Bridal suite
(50/100) Chairs	\$250.00	\$500.00		<input type="checkbox"/>	Requirements:
(6/12) Tables 60" Round	\$100.00	\$200.00		<input type="checkbox"/>	Day of Coordinator: <i>Due 60 days in advance, or GP will select & bill</i>
(2/4) Table 6' Rectangle	\$25.00	\$50.00		<input type="checkbox"/>	Vendor Contact List: <i>Due 60 days in advance</i>
(1/2)Golf Cart & Driver(4hrs)	\$500.00	\$1,000.00		<input type="checkbox"/>	Bridal Party & Volunteer Contact List: <i>Due 60 days in advance</i>
(5/10) Addarondaks & (1/2) Solo Stove	\$400.00	\$800.00		<input type="checkbox"/>	Vendor Certificate of Insurance: <i>Due 60 days in advance</i>
Arbor / Decorated Arbor	\$150.00	\$300.00		<input type="checkbox"/>	License Bartender (If alcohol will be served)
Lighting	\$400.00	\$400.00		<input type="checkbox"/>	Ceremony & Rehearsal Layout: <i>Due 30 days in advance</i>
<i>total</i>	<i>\$1,825.00</i>	<i>\$3,250.00</i>			Drop-off & Rehearsal Schedule: 4-8pm Day Before
<i>Sub total</i>	<i>\$8,525.00</i>	<i>\$11,450.00</i>			Event Day Schedule: <i>Due 30 days in advance</i>
Coordinator	\$1,500.00	\$3,000.00		<input type="checkbox"/>	Vendor Check-in or Setup Delegation chart: <i>Due 30 days in advance</i>
Support Staff 1/ \$50/hr	300	\$600.00		<input type="checkbox"/>	Coordinator requirements & Event breakdown checklist
Support Staff 2/ \$50/hr	300	\$600.00		<input type="checkbox"/>	
<i>total</i>	<i>\$2,100.00</i>	<i>\$4,200.00</i>			See Addendums:
<i>Sub total</i>	<i>\$10,625.00</i>	<i>\$15,650.00</i>			
Selection Subtotal					Review Notes:
Incidentals					
Stays/night		\$300.00		<input type="checkbox"/>	
Firewood/ bundle		\$10.00		<input type="checkbox"/>	
Ice/bag		\$10.00		<input type="checkbox"/>	
Coolers/unit		\$10.00		<input type="checkbox"/>	
Water/gal		\$5.00		<input type="checkbox"/>	
Umbrellas/unit		\$6.00		<input type="checkbox"/>	
Blankets/unit		\$16.00		<input type="checkbox"/>	
Small Tools Kit		\$25.00		<input type="checkbox"/>	
<i>Incidental subtotal</i>					
Date Deposit	<i>Due Now</i>	\$500.00			
Paid in Full Aount		-\$500.00			
Partial Payments 1	(5mo)	\$100.00			
Partial Payments 2	(4mo)	\$100.00			
Partial Payments 3	(3mo)	\$100.00			
Damage Deposit (R)	(2mo)	\$1,000.00			
Added Selections	(1mo)				
Total Paid					
Incidentals:					
(Deduct From Security Deposit)					