

Your Day Your Way

Wedding Planning & Boutique

Thank you for considering Your Day Your Way to assist you in the planning of your special day! Here are some things you should know. There is a \$1,000 Upcharge for holidays. Travel fees also may apply. Deposits required to book; payment arrangements made on balances.

“Day of”

~For the couple who has planned their entire wedding day, this package, will allow you to relax and enjoy your day. Our team will ensure your day will run stress-free. ~

\$3,000

~We start working with you at booking to give you extra support throughout the planning process.

- Coordinate and run rehearsal up to 2 hours (Over two hours billed at \$100 per hour)
- Available day of to coordinate the ceremony and run reception full day 12 hours. (Over 12 hours is billed at \$100 per hour)
- Contact vendors to confirm details/ contract review and create a working timeline.
- Greet the vendors and make sure they are set up on time.
- Act as the main point of contact for all vendors to ensure there are no issues and troubleshoot any that may arise. Which includes making day of decisions on behalf of couple.
- Set up of ceremony and reception tables, chairs, and décor to ensure it is set up the way you envision for up to 125 guests, additional fees will apply for guests over 125.
- Create a working floor-plan.
- Work with the couple to create a table-scape, offering rentals at 50% discount.
- Distribute final payments and gratuities.
- Pin Boutonnieres and distribute other wedding flowers as needed.
- Once all décor is set, greet guests, and guide them to the ceremony.
- Line up wedding party for processional, cue ceremony music
- Following the ceremony, direct guests to the cocktail hour/reception
- Following cocktail hour, Coordinate reception with emcee.
- Pack up all décor items and arrange to get it to the couple.

Silver

This is for the couple who started planning but would like help tying up loose ends, finalizing vendors, and would like Day-of Coordination.

\$4,250

The Silver Package allows you to plan your wedding, but with our guidance and support. We jump right in get to know you, your vision, and your vendors. This package also includes everything from the “Day of” package.

- Help with final vendor selection and review contracts.
- Assist with décor and rentals as needed (YDYW rentals available with 50% discount.) Includes setting up a table-scape to approve final table décor.
- Help create a working floor-plan using a certified computer program.
- Detailed meeting and a walk through of the venue
- Create and distribute a personalized wedding day timeline for the bridal party, family, and vendors.
- Distribute any welcome bags to the hotel for out-of-town guests. (We can make these as well!)
- Attend final dress fitting to learn how to bustle gown if needed.
- Create a budget and final payment schedule to keep everyone on track.
- Contact the vendors to finalize details and make sure there are no outstanding questions/ concerns.
- Attend final vendor meetings to ensure your vision is being met.
- Review and collect all items that need to be set up for the wedding day, such as a guest book, candles, favors, toasting glasses, etc.
- Coordinate out-of-town hotel accommodations and transportation.
- Coordinate and run rehearsal for up to three hours.
- Available day of to coordinate the ceremony and run reception, up to 12 hours. Anything over 12 hours will be billed accordingly at \$100 an hour.

Platinum

\$7000

This package is for the busy couple. Your Day Your Way will work exclusively with the couple to plan, design and execute their wedding vision to the fullest. Includes all Silver and “Day of” packages, the items listed below, plus any post-wedding events.

- We will meet upon signing to go over your vision and budget.
- We will immediately get to work to create your dream wedding!
- Send out on boarding form to get to know couple's vision.
- Create proposals that fit client's budget to help select venues/vendors.
- Prepare and Discuss Budget keep couple on Track with payments.
- Vendor research and selection, with contract review
- Save the dates and invitations discount provided.
- Custom programs, menus, and signs (up to \$100)
- Create a working floor-plan.
- Create a detailed day of timeline.
- Unlimited contact with your planner
- Attend venue and vendor meetings
- Provide detailed timeline tracker.
- Personal bridal attendant while getting ready if needed.
- Assist with out-of-town guest accommodations and transportation.
- Plan rehearsal and rehearsal dinner
- Provide food/beverages for the wedding party while getting ready on the big day up to \$50.
- Create and distribute custom welcome bags for out-of-town guests (Up to \$3 ea. Anything over \$3 will be charged accordingly)
- Set up and break down all ceremony and reception décor.
- Run rehearsal for up to 3 hours.
- Day of Coordination with staff up to 4 as needed.
- Greet all vendors, assure they're set up promptly and on me.
- Greet guests and seat them for the ceremony.
- Get wedding party down the aisle.
- Assist guests at cocktail hour.
- Assist photographer with photos as needed.
- Work closely with venue staff and DJ/Band to ensure reception runs smoothly.
- Return rental items the following day.

- Many other details are included (ordering and creating Favors, Babysitting services, etc.) and can be discussed, as it is based on each couple's needs. Rentals are provided at N/C while others may be charged at a reduced rate.

A La Carte Menu

This is for the couple who want to customize their package to fit their needs and budget.

Services with an * start at \$150 per hour with a \$1,000 minimum, or a minimum of three services. All other services are individually priced.

- *Vendor Selection
 - *Budget Planning
 - Design Services
 - Save the Dates & Invitations
 - Food & Beverage for Wedding Party while getting ready on the big day
 - Welcome Bags for Out-of-Town Guests
 - Custom Programs and Menus
 - *Set up Reception/Ceremony Décor
 - Bridal Attendant for the Day of
 - Babysitting Services
- ~If you don't see something you're looking for, just ask. We can help make your dream wedding happen! ~