

Woodend Sanctuary & Mansion



Woodend Sanctuary & Mansion is a private 40-acre nature sanctuary. The rental includes the historic mansion, an elegant (and fully equipped) tented terrace, our charming tree-lined grove, and extensive lawns that surround the manor.

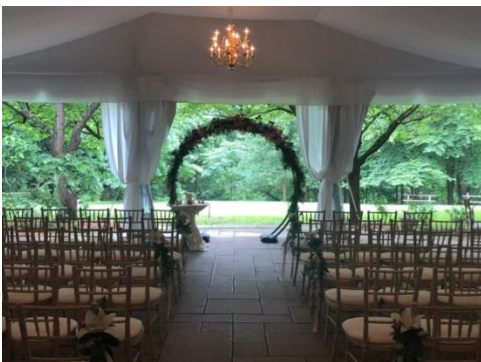
A Beautiful and Private Venue for your Memorable Event

- Supports Nature Forward's mission
- Tented terrace included Apr-Nov, with air conditioning included Jun-Sep
- On-site parking
- 9 miles from DC
- BYO Alcohol
- One fee, no sales tax



Why Woodend?

- Rental includes our 2,000 sq. ft. tented terrace Apr-Nov. The tented terrace is adjacent to the mansion, paved, and well equipped with 4 chandeliers, 2 wall lights, 6 fans, heaters, air conditioning Jun-Sep, drapes, and ceiling liner.
- One fee, no sales tax.
- Events benefit from the convenience of ceremony/service, and reception, all in the same location.
- Part of the rental fee for bookings of 8 consecutive hours, or longer, is a donation to Nature Forward and it is tax-deductible.
- Seamless flow between the reception area and the dance floor.



- Up to 170 guests from Apr-Nov, and up to 120 guests in the mansion during the winter months
- 4 restrooms – 2 on the first floor and 2 on the second floor
- Shuttles for up to 30 passengers allowed. Uber and Lyft accessible.

Woodend is the headquarters of Nature Forward. Built in 1927, the mansion was designed by renowned architect John Russell Pope (Jefferson Memorial, DAR Constitution Hall, National Gallery of Art, National Archives) for the Wells family. In 1969, the family bequeathed the property and historic mansion to Nature Forward.



Approved Full-Service Caterers

Corcoran Caterers*

Laura Hennigan

301.588.9200

www.corcorancaterers.com

Spilled Milk Catering

202-525-6455

www.spilledmilkcatering.com

Catering by Seasons

301-908-6143

www.cateringbyseasons.com

Putting On The Ritz

1.800.213.7427

www.puttingontheritz.com

Main Event Caterers

703.820.2028

www.maineventcaterers.com

Purple Onion Catering Co.

703.631.0050

www.purpleonioncatering.com

B.Lin Catering (no Sundays)

202.838.3133

www.blincatering.com

Medina Cuisine (available for full-service catering Sundays through Thursdays and strictly kosher-certified; requires 3 hours for set-up) www.medinacuisine.com



Photo: Erin Kelleher Photography

Caterers provide food and beverage, licensed bartenders, waiters, attendants, food/beverage-related items, and equipment, including tables and chairs. Vendors perform the event set-up and clean-up.



This list of approved full-service caterers is based on prior positive experience at our venue. However, Woodend is not affiliated with said vendors, and thus cannot guarantee contractual performance of said vendors. Contract holders will be informed if/when this list changes.

*Green Certified Caterers are committed to green their operations using transparent, science-based certification standards, including but not limited to water and energy efficiency, waste reduction and recycling, sustainable food, chemical and pollution reduction.

Photo: Mary Kate McKenna Photography

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Woodend Sanctuary & Mansion

Rental Rates for Events in 2023

Day of the Week, <u>for 8 hours</u> , unless otherwise noted*	April, May, June, September, October 2023	July, August, November 2023	January, February, March, December 2023 (no tent)
Fridays 4pm on (earlier if available) Regular Sundays	\$6,200	\$6,200	\$4,900
Saturday 8am-4pm	\$6,200	\$7,600 (8 hours of your choice)	\$4,900 (8 hours of your choice)
Saturday 4pm-12am	\$9,500		
Saturday exclusive use during <u>Spring</u> or <u>Fall</u> : 14 hours*	\$14,900*	Additional hours are prorated	Additional hours are prorated
Sundays of Memorial or Labor Day, 8 hours (choose AM or PM)	Same price and time slots as <u>Saturdays (AM/PM)</u> in Spring and Fall		
Monday, Memorial and Labor Day, 8 hours of your choice	\$5,700 (8 hours of your choice)		
Special offer for additional hours booked with initial contract: 30% discount. Otherwise regular hourly rate applies.			
Contracted hours: the first 2 hours are for photos + vendor set-up; the last hour is for vendor-only clean-up.			
Tax-deductible amount <u>ranges</u> from \$500 to \$2,500 based on the rental fee.			

Rates listed on this page are subject to change without notice. All rates listed are for 8-hour contracts with a 5-hour event (one exception*).

How long: the first 2 hours of your contract are allocated for vendor set-up, renter(s) photos, and the final details before your guests arrive, 5 hours for your event, and 1 hour reserved for vendor-only break down and clean-up. Additional hours may be rented based on availability.

How to reserve: a signed contract and 50 percent of the fee hold your date. The remaining 50 percent and the damage/overtime deposit of \$1,000 are due 120 days before your event. The damage/overtime deposit is returned after the event if no damages or overtime occur.

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Beatriz Engel, CMP - Rentals Director | beatriz.engel@natureforward.org | woodendsanctuary.org |   @woodendsanctuary

[Rates for Events in 2024 on the next page](#)



Woodend Sanctuary & Mansion

Rental Rates for Events in 2024

Day of the Week, <u>for 8 hours</u> , unless otherwise noted*	April, May, June, September, October 2024	July, August, November 2024	January, February, March, December 2024 (no tent)
Fridays 4pm on (earlier if available) Regular Sundays	\$6,600	\$6,600	\$5,100
Saturday 8am-4pm	\$6,600	\$8,000 (8 hours of your choice)	\$5,100 (8 hours of your choice)
Saturday 4pm-12am	\$9,800		
Saturday exclusive use during <u>Spring</u> or <u>Fall</u> : 14 hours*	\$14,950*	Additional hours are prorated	Additional hours are prorated
Sundays of Memorial or Labor Day, 8 hours (choose AM or PM)	Same price and time slots as <u>Saturdays (AM/PM)</u> in Spring and Fall		
Monday, Memorial and Labor Day, 8 hours of your choice	\$5,900 (8 hours of your choice)		
Special offer for additional hours booked with initial contract: 30% discount. Otherwise regular hourly rate applies.			
Contracted hours: the first 2 hours are for photos + vendor set-up; the last hour is for vendor-only clean-up.			
Tax-deductible amount <u>ranges</u> from \$500 to \$2,500 based on the rental fee.			

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[Rates for Events in 2025 on the next page](#)



Woodend Sanctuary & Mansion

Rental Rates for Events in 2025

Day of the Week, <u>for 8 hours</u> , unless otherwise noted*	April, May, June, September, October 2025	July, August, November 2025	January, February, March, December 2025 (no tent)
Fridays 4pm on (earlier if available) Regular Sundays	\$7,000	\$7,000	\$5,300
Saturday 8am-4pm	\$7,000	\$8,400 (8 hours of your choice)	\$5,300 (8 hours of your choice)
Saturday 4pm-12am	\$10,100		
Saturday exclusive use during <u>Spring</u> or <u>Fall</u> : 14 hours*	\$15,100*	Additional hours are prorated	Additional hours are prorated
Sundays of Memorial or Labor Day, 8 hours (choose AM or PM)	Same price and time slots as <u>Saturdays (AM/PM)</u> in Spring and Fall		
Monday, Memorial and Labor Day, 8 hours of your choice	\$6,100 (8 hours of your choice)		
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